



**TOWN OF ROCKY HILL
MEETING MINUTES/MOTIONS**

In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record information during all public meetings that take place. An original must be submitted to the Town Clerk of Rocky Hill within 48 hours of the meeting being adjourned. Motions should be complete, showing the maker and second of the motion as well as how each member voted. Unanimous votes may be listed as unanimous.

NAME OF PUBLIC BOARD OR COMMISSION	Design Review Advisory Board
DATE MEETING AGENDA POSTED	January ,6 2010
LOCATION	Second Floor Conference Room Rocky Hill Town Hall 761 Old Main St.
DATE OF MEETING	January 14, 2010
TIME MEETING STARTED	5:30 PM
PERSON PREPARING MEETING MINUTES	Kathy Dillon
VERBATIM NOTES TAKEN	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

MEMBERS PRESENT AT MEETING

STAFF AND GUEST

1. Peter Parrotta	1. Mark Fey of Hammerberg Associates
2. Walter Coughlin	2. Henry Thomas of LRC Group
3. Albert Arnold	3. Richard Vicino of RW Visino Construction
	4. Ray Carpentino, Economic, Director
	5. Kathy Dillon, Admin./Clerk

NUMBER REQUIRED FOR QUORUM 3 QUORUM PRESENT Yes No

TEXT MOTIONS AND RESULTS VOTES

1st MOTION Passed Failed Tabled

Walter Coughlin made a motion to approve the Minutes and Working Notes of the November 12, 2009 meeting, with corrections. Alan Albert seconded the motion and it passed unanimously.

2nd MOTION Passed Failed Tabled

Walter Coughlin made as motion that the Design Review Advisory Board finds that **Application # 05-09 867 Cromwell Ave.**, proposal to construct a 15,517 square foot building, with 12,517 square feet housing Modern Tire and 2,758 for retail use. Property of Mary Ann Fabich, application of Modern Capital Rocky Hill, LLC., is consistent with the Design Guidelines and recommend its approval to the Planning and Zoning Commission as shown on plans and elevations revised January 13, 2010.

- All proposed building signage should be externally illuminated with goose neck fixtures. sign material should be wood or synthetic, carved material lettering.
- Site lighting poles located in front parking lot should be concrete piers extending no more than six inches above ground level.

- The monument sign should be comprised on brick due to its visibility from street, with matching color and tint to that of the building.
- If left turn from the driveway is not allowed out of the driveway, that the driveway width be reduced by twelve feet.
- That all roof top mechanics should be screened from vision.
- That glass tint be consistent with the samples for the entire building.

Al Albert seconded the motion and it passed unanimously.

3d Motion Passed Failed Tabled

Al Arnold made a motion to adjourn. Walter Coughlin seconded the motion and it passed unanimously.

LINK TO WORKING NOTES (will be attached if available)

ACTION

CORRECTION(S) (will be attached if available)

TIME MEETING ADJOURNED: 7:45 PM

TIME DELIVERED TO TOWN CLERK: _____.